

GRC Implementation Consultant

Join the dynamic Revival Software Limited Kenya services team as a GRC implementation Consultant for the HighBond platform by Galvanize. Be a crucial part of our team by way of utilising your internal audit and risk management knowledge as well as passion for people, whilst training and implementing our software.

Reason for vacancy:	Team expansion
Reporting to:	Head of Services
Management level of role:	This is not a management role
Working environment & travel:	Fast-paced office environment. The role is based in Kenya and could include travel into the rest of Africa.
Working hours:	8:30am to 17:00pm when in the office and will ideally understand that there may be times that they need to work overtime on projects. When based at client sites, the individual will need to work the working hours stipulated by the client.

Key deliverables

- Ensure excellent quality of stakeholder engagement, and client relationships.
- Provide world-class Galvanize/HighBond configuration, support, and consulting services to our clients
- Provide training and skills transfer on the software implemented
- Ensure training documentation is of a high quality and continuously being updated.
- Constantly be updated on new releases, features and functionality to train clients as well as internal stakeholders.
- Prepare adequately for client engagements and own all relevant documentation.
- Ensure all internal and external stakeholders are consistently communicated with, and expectations are met and managed.
- Identify and communicate innovations or knowledge that is created / implemented.
- Consistently show the ability to identify risks and issues threatening the success, of your deliverables and understand the impact that it has on your work or project, ensure you think about possible mitigations before raising.
- Ensure excellent productivity in available hours and deliver work within agreed time frames.
- Ensuring that all administrative tasks are completed timeously, namely timesheets, project sign off's, and client communications where applicable.

Technical knowledge, skills & abilities

- Proven, and well-developed technical internal audit knowledge or other assurance experience
- Solid experience in writing business rules for internal audit purposes
- IT-orientated and technology-savvy

Behavioural, soft competencies & skills

- Strong work ethic
- Attention to detail and a passion for accuracy
- Desire to exceed customer expectations
- Good ability to transfer knowledge and conduct one-on-one training.
- Ability to work under pressure and strict deadlines

- Ability to work independently and self-manage
- Ability to prioritize and remain focused on the job at hand
- Ability to take direction
- Attitude for learning & innovation
- Display professional business etiquette
- Ability to clearly communicate and manage client expectations
- Excellent ability to develop strong client and stakeholder relationships.
- Self-starter who is pro-active and can both identify project risks and address these successfully

Education & qualifications

- Completed degree in Business or Technology
- Internal Audit, Risk, and compliance certification - CIA, CPA, CISA, IIA
- Galvanize Certification (desirable requirement)

Details of experience

- A minimum of 3 years' experience in an internal audit role
- Experience in implementations of Galvanize (previously known as ACL) software (desirable requirement)
- Training/facilitation experience (desirable requirement)
- Audit management software experience
- MS Office
- Must be a Kenyan Citizen

What would make the applicant successful in the role?

An individual who is passionate about internal audit, risk management, compliance or internal controls and the value that technology can add to the assurance space. They should be comfortable working independently and building strong relationships with a diverse client base.

We are committed to employing based solely on MERIT, irrelevant of gender, religion, or race.

For more information, or any questions contact Tamsin Jatho, tamsinj@galvanizeafrica.com

